

TOWN OF RICHMOND
NEW HAMPSHIRE
Office of Selectmen



September 15, 2014 Time: 5:30pm

Selectmen's Meeting Minutes

Selectmen in attendance: Carol Jameson, Sandra Gillis and Kathryn McWhirk

Meeting:

Mail opened and reviewed.

McWhirk moved; Gillis 2nd; the Board moved to approve the accounts payable/payroll manifest dated 9/9/14-9/15/14 in the amount of \$34,880.83.

Wood advised the Board of the events involving the 4 Corners Store that took place over the weekend.

The Board reviewed the NHMA policy conference and discussed how the representative, if sent, will vote on the proposed policies. After further review it was decided to not send a representative to vote.

The Board reviewed the appraisal contract necessary to go forward with eminent domain reference M412 L023 on Fay Martin Road. The Town's attorney will be acting in the Town's behalf to coordinate the appraisal. Gillis moved; McWhirk 2nd; the Board voted to approve the contract with Capital Appraisal Associates of NH and allow Joseph Hoppock to sign on the Town's behalf.

Gillis moved; Jameson 2nd; the Board voted to appoint Christin Daugherty to the Zoning Board of Adjustments as an alternate member. Term to expire March 2017.

The Board reviewed M414 L001 and discussed the request received to purchase the lot. The Board will conduct more research.

Board discussed the Budget & Finance Workshop which they will attend on Sept. 18th in Manchester.

The Board reviewed the current Vet's Hall rental agreement. It is suggested to add a signature line for approval. Also, the Board discussed renting to non-residents. It was suggested that if it is decided to rent to non-residents the fee should be higher than the resident fee. Further research is necessary before any decision is made.

Gillis moved; McWhirk 2nd; the Board voted to approve the Intent to Cut for M410 L033.

The Board discussed the budget meeting scheduled for Monday, Sept. 22nd at 7:30 with the department heads at the Vet's Hall.

The Board discussed financial policies and internal controls. They determined that an Investment Policy, Fund Balance Policy and Internal Controls were the most important policies to create. Each Selectman will work on one of the above policies.

The Selectmen signed a payment plan for taxes for M405 L086.

Gillis reviewed the status of the TAP (Transportation Alternative Program) grant proposal. JB Mack from Southwest Regional Planning will create the proposed map.

Gillis moved; McWhirk 2nd; the Board approved the building permit for M402 L080 to install a patio/firepit.

McWhirk moved; Gillis 2nd; the Board voted to approve the Intent to Cut for M408 L066 & 037.

The Board reviewed information from the road agent, reference material necessary for the Fay Martin Road upgrade.

Appointments:

Steve Boscarino/Tax Collector met with the Board, reference the deeds to M201 Ls 056 & 057. In addition, Boscarino reviewed a proposed payment plan agreement.

Kim Mattson/Land Use met with the Board, reference Tague building permit. Gillis to compose letter to the ZBA explaining situation, stating building permit was granted based on plan submitted by property owner. The ZCO inspected the property and noted a discrepancy in the setbacks as presented and property will need a variance. Mattson explained the issue with the current Zoning Ordinances and the issue of missing info from printing. Mattson will add an addendum then schedule a printing of the "fixed" copy.

There being no further business the Board voted to adjourn 8:23pm.